Contract Routing Form printed on: 04/25/2017 ROUTING: Routine \_\_\_\_\_\_ S & L Underground and Trucking Inc Contract between: and Dept. or Division: Engineering Division Name/Phone Number: Project: South High Point Road Turn Lane at Velvet Leaf Drive Contract No.: 7844 File No.: 46643 Enactment No.: RES-17-00319 Enactment Date: 04/19/2017 Dollar Amount: 93,473.00 (Please DATE before routing) Date Received Date Signed Signatures Required City Clerk \_\_\_\_\_

Director of Civil Rights | 4.17.17 | 4.27.17 FN | 4.17.17 | 5/1/17 RN

Finance Director | 5/1/17 | 5/1/17 Mcc City Attorney | 548 | 5-3-17 | 5-8-17

Mayor | 5.8.17 | 5.8.17

Please return signed Contracts to the City Clerk's Office Room 103, City-County Building for filing.

Original + 2 Copies

04/25/2017 15:16:14 enjls - LeAnne Hannan, 266-4057

Dis Rights: OK / N/A / Problem - Hold Prev Wage: AA / Agency / No Contract Value: 73,473. AA Plan: Aff ROVED Amendment / Addendum # N/A Type: POS / Dylp / Sbdv / Gov't / Grant / W/ Goal / Loan / Agrmt



## City of Madison

City of Madison Madison, WI 53703 www.cityofmadison.com

## Legislation Details (With Text)

File #:

46643

Version: 1

Name:

Awarding Public Works Contract No. 7844, South

High Point Road Turn Lane at Velvet Leaf Drive.

Type:

Resolution

Status:

Passed

Awarding Public Works Contract No. 7844, South High Point Road Turn Lane at Velvet Leaf Drive.

File created:

3/27/2017

In control:

**BOARD OF PUBLIC WORKS** 

On agenda:

4/18/2017

Final action:

4/18/2017

Enactment date: 4/19/2017

Title:

Enactment #:

RES-17-00319

Sponsors:

**BOARD OF PUBLIC WORKS** 

Indexes:

Code sections:

Attachments:

1. Contract 7844.pdf

Date	Ver.	Action By	Action	Result
4/18/2017	1	COMMON COUNCIL	Adopt Under Suspension of Rules 2.04, 2.05, 2.24, and 2.25	Pass
4/5/2017	1	BOARD OF PUBLIC WORKS		
3/27/2017	1	Engineering Division	Refer	

In the adopted 2017 capital budget Engineering Major-Streets has budgeted \$8.6 million for the reconstruction of streets with substandard pavement rating and no existing curb and gutter via the Reconstruction Streets capital program (MUNIS 10204). The minor project for South High Point Road turn lane at Velvet Lear Lane is established with sufficient budget authority for the proposed contract (MUNIS 10422). Funding is provided by GO Borrowing. The proposed resolution awards the contract at an estimated cost of \$100,960.

#### MUNIS:

10422-402-170:54410(91350) - \$78,000 10422-402-174:54445(91345) - \$22,960

Awarding Public Works Contract No. 7844, South High Point Road Turn Lane at Velvet Leaf Drive. BE IT RESOLVED, that the following low bids for miscellaneous improvements be accepted and that the Mayor and City Clerk be and are hereby authorized and directed to enter into a contract with the low bidders contained herein, subject to the Contractor's compliance with Section 39.02 of the Madison General Ordinances concerning compliance with the Affirmative Action provisions and subject to the Contractor's compliance with Section 33.07 of the Madison General Ordinances regarding Best Value Contracting:

BE IT FURTHER RESOLVED, that the funds be encumbered to cover the cost of the projects contained herein.

See attached document (Contract No. 7844) for itemization of bids.

CONTRACT NO. 7844 SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE

S & L UNDERGROUND AND TRUCKING, INC.

\$93,473.00

Acct. No. 10422-402-170:54410(91350)	\$72,218.00
Contingency 8%±	<u>5,782.00</u>
Sub-Total	\$78,000.00
Acct. No. 10422-402-174:54445(91345) Contingency 8%± Sub-Total	\$21,255.00 <u>1,705.00</u> \$22,960.00

**GRAND TOTAL** 

\$100,960.00

Name: SMITH, CONNIE

NPN: 16492915

Domicile State: Wisconsin

Domicile Country: United States

Resident? Yes

Business Address: HUDSON, WI 540166840

					Appointment	<u>Appointment</u>	Appointment
Company Name	<u>FEIN</u>	NAIC CoCode	<u>License Type</u>	Line of Authority	<u>Date</u>		<b>Expiration Date</b>
Granite Re, Inc.	73-1282413	26310	Intermediary (Agent) Individual	Casualty	1/31/2017	1/31/2017	2/28/2018
Granite Re, Inc.	73-1282413	26310	Intermediary (Agent) Individual	Property	1/31/2017	1/31/2017	2/28/2018
Western National Mutual Insurance Company	41-0430825	15377	Intermediary (Agent) Individual	Casualty	6/20/2012	3/1/2017	2/28/2018
Western National Mutual Insurance Company	41-0430825	15377	Intermediary (Agent) Individual	Property	6/20/2012	3/1/2017	2/28/2018
Old Republic Surety Company	39-1395491	40444	Intermediary (Agent) Individual	Casualty	2/3/2012	3/1/2017	2/28/2018
State Auto Insurance Company of Wisconsin	39-1211058	31755	Intermediary (Agent) Individual	Casualty	6/27/2012	3/1/2017	2/28/2018
State Auto Insurance Company of Wisconsin	39-1211058	31755	Intermediary (Agent) Individual	Property	6/27/2012	3/1/2017	2/28/2018
Wadena Insurance Company	20-4033444	12528	Intermediary (Agent) Individual	Casualty	12/22/2011	3/1/2017	2/28/2018
. Wadena Insurance Company	20-4033444	12528	Intermediary (Agent) Individual	Property	12/22/2011	3/1/2017	2/28/2018
Western Surety Company	46-0204900	13188	Intermediary (Agent) Individual	Casualty	1/12/2012	3/1/2017	2/28/2018
Berkley Insurance Company	47-0574325	32603	Intermediary (Agent) Individual	Casualty .	8/26/2013	3/1/2017	2/28/2018
Merchants Bonding Company (Mutual)	42-0410010	14494	Intermediary (Agent) Individual	Casualty	12/23/2011	3/1/2017	2/28/2018
Fidelity and Deposit Company of Maryland	13-3046577	39306	Intermediary (Agent) Individual	Casualty	10/30/2012	3/1/2017	2/28/2018
Fidelity and Deposit Company of Maryland	13-3046577	39306	Intermediary (Agent) Individual	Property	10/30/2012	3/1/2017	2/28/2018
Old Republic Insurance Company	25-0410420	24147	Intermediary (Agent) Individual	Casualty	2/3/2012	3/1/2017	2/28/2018
Meridian Security Insurance Company	35-1135866	23353	Intermediary (Agent) Individual	Casualty	6/27/2012	3/1/2017	2/28/2018
Meridian Security Insurance Company	35-1135866	23353	Intermediary (Agent) Individual	Property	6/27/2012	3/1/2017	2/28/2018
United Fire & Casualty Company	42-0644327	13021	Intermediary (Agent) Individual	Casualty	1/16/2012	3/1/2017	2/28/2018
United Fire & Casualty Company	42-0644327	13021	Intermediary (Agent) Individual	Property	1/16/2012	3/1/2017	2/28/2018
Liberty Mutual Insurance Company	04-1543470	23043	Intermediary (Agent) Individual	Casualty	8/12/2016	3/1/2017	2/28/2018
Liberty Mutual Insurance Company	04-1543470	23043	Intermediary (Agent) Individual	Property	8/12/2016	3/1/2017	2/28/2018
American Contractors Indemnity Company	95-4290651	10216	Intermediary (Agent) Individual	Casualty	12/27/2013	3/1/2017	2/28/2018
Guarantee Company of North America USA, The	38-2907623	36650	Intermediary (Agent) Individual	Casualty	12/28/2011	3/1/2017	2/28/2018
IMT Insurance Company	42-0333150	14257	Intermediary (Agent) Individual	Casualty	12/22/2011	3/1/2017	2/28/2018
IMT Insurance Company	42-0333150	14257	Intermediary (Agent) Individual	Property	12/22/2011	3/1/2017	2/28/2018
U.S. Specialty Insurance Company	52-1504975	29599	Intermediary (Agent) Individual	Casualty	12/27/2013	3/1/2017	2/28/2018
Colonial American Casualty and Surety Company	52-1096670	34347	Intermediary (Agent) Individual	Casualty	10/30/2012	3/1/2017	2/28/2018
Colonial American Casualty and Surety Company	52-1096670	34347	Intermediary (Agent) Individual	Property	41212	42795	43159
Milbank Insurance Company	46-0368854	41653	Intermediary (Agent) Individual	Casualty	41087	42795	43159
Milbank Insurance Company	46-0368854	41653	Intermediary (Agent) Individual	Property	41087	42795	43159
Ohio Casualty Insurance Company, The	31-0396250	24074	Intermediary (Agent) Individual	Casualty	42594	42795	43159
Ohio Casualty Insurance Company, The	31-0396250	24074	Intermediary (Agent) Individual	Property	42594	42795	43159
State Automobile Mutual Insurance Company	31-4316080	25135	Intermediary (Agent) Individual	Casualty	41087	42795	43159
State Automobile Mutual Insurance Company	31-4316080	25135	Intermediary (Agent) Individual	Property	41087	42795	43159
Merchants National Bonding, Inc.	11-3658357	11595	Intermediary (Agent) Individual	Casualty	41311	42795	43159
State Auto Property and Casualty Insurance Company	57-6010814	25127	Intermediary (Agent) Individual	Casualty	41087	42795	43159
State Auto Property and Casualty Insurance Company	57-6010814	25127	Intermediary (Agent) Individual	Property	41087	42795	43159

\$93,473.00 FILE

BID OF S & L UNDERGROUND AND TRUCKING, INC.

2017

PROPOSAL, CONTRACT, BOND AND SPECIFICATIONS

FOR

SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE

**CONTRACT NO. 7844** 

**MUNIS NO. 10422** 

IN

MADISON, DANE COUNTY, WISCONSIN

AWARDED BY THE COMMON COUNCIL MADISON, WISCONSIN ON APRIL 18, 2017

> CITY ENGINEERING DIVISION 1600 EMIL STREET MADISON, WISCONSIN 53713

https://bidexpress.com/login

# SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE CONTRACT NO. 7844

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This Proposal, and Agreement have been prepared by:

CITY ENGINEERING DIVISION
CITY OF MADISON
MADISON, DANE COUNTY, WISCONSIN

Robert F. Phillips, P.E., City Engineer

RFP: Ih

#### SECTION A: ADVERTISEMENT FOR BIDS AND INSTRUCTIONS TO BIDDERS

## REQUEST FOR BID FOR PUBLIC WORKS CONSTRUCTION CITY OF MADISON, WISCONSIN

#### A BEST VALUE CONTRACTING MUNICIPALITY

PROJECT NAME:	SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE
CONTRACT NO.:	7844
SBE GOAL	10%
BID BOND	5%
PRE BID MEETING (1:00 P.M.)	MARCH 17, 2017
PREQUALIFICATION APPLICATION DUE (1:00 P.M)	MARCH 17, 2017
BID SUBMISSION (1:00 P.M.)	MARCH 24, 2017
BID OPEN (1:30 P.M.)	MARCH 24, 2017
PUBLISHED IN WSJ	MARCH 10 & 17, 2017

PRE BID MEETING: Representatives of the Affirmative Action Department will be present to discuss the Small Business Enterprise requirements at 1600 Emil Street, Madison Wisconsin.

PREQUALIFICATION APPLICATION: Forms are available on our website, <a href="https://www.cityofmadison.com/business/pw/forms.cfm">www.cityofmadison.com/business/pw/forms.cfm</a>. If not currently prequalified in the categories listed in Section A, an amendment to your Prequalification will need to be submitted prior to the same due date. Postmark is not applicable.

BIDS TO BE SUBMITTED by hand to 1600 EMIL ST., MADISON, WI 53713 or online at www.bidexpress.com.

THE BID OPENING is at 1600 EMIL ST., MADISON, WI 53713.

#### STANDARD SPECIFICATIONS

The City of Madison's Standard Specifications for Public Works Construction - 2017 Edition, as supplemented and amended from time to time, forms a part of these contract documents as if attached hereto.

These standard specifications are available on the City of Madison Public Works website, <a href="https://www.cityofmadison.com/Business/PW/specs.cfm">www.cityofmadison.com/Business/PW/specs.cfm</a>.

The Contractor shall review these Specifications prior to preparation of proposals for the work to be done under this contract, with specific attention to Article 102, "BIDDING REQUIREMENTS AND CONDITIONS" and Article 103, "AWARD AND EXECUTION OF THE CONTRACT." For the convenience of the bidder, below are highlights of three subsections of the specifications.

#### SECTION 102.1: PRE-QUALIFICATION OF BIDDERS

In accordance with Wisconsin State Statutes 66.0901 (2) and (3), all bidders must submit to the Board of Public Works proof of responsibility on forms furnished by the City. The City requires that all bidders be qualified on a biennial basis.

Bidders must present satisfactory evidence that they have been regularly engaged in the type of work specified herein and they are fully prepared with necessary capital, materials, machinery and supervisory personnel to conduct the work to be contracted for to the satisfaction of the City. All bidders must be prequalified by the Board of Public Works for the type of construction on which they are bidding prior to the opening of the bid.

In accordance with Section 39.02(9)(a)I. of the General Ordinances, all bidders shall submit in writing to the Affirmative Action Division Manager of the City of Madison, a Certificate of Compliance or an Affirmative Action Plan at the same time or prior to the submission of the proof of responsibility forms.

The bidder shall be disqualified if the bidder fails to or refuses to, prior to opening of the bid, submit a Certificate of compliance, Affirmative Action Plan or Affirmative Action Data Update, as applicable, as defined by Section 39.02 of the General Ordinances (entitled Affirmative Action) and as required by Section 102.11 of the Standard Specifications.

#### SECTION 102.4 PROPOSAL

No bid will be accepted that does not contain an adequate or reasonable price for each and every item named in the Schedule of Unit Prices.

A lump sum bid for the work in accordance with the plans and specifications is required. The lump sum bid must be the same as the total amounts bid for the various items and it shall be inserted in the space provided.

All papers bound with or attached to the proposal form are considered a part thereof and must not be detached or altered when the proposal is submitted. The plans, specifications and other documents designated in the proposal form will be considered a part of the proposal whether attached or not.

A proposal submitted by an individual shall be signed by the bidder or by a duly authorized agent. A proposal submitted by a partnership shall be signed by a member/partner or by a duly authorized agent thereof. A proposal submitted by a corporation shall be signed by an authorized officer or duly authorized registered agent of such corporation, and the proposal shall show the name of the State under the laws of which such corporation was chartered. The required signatures shall in all cases appear in the space provided thereof on the proposal.

Each proposal shall be placed, together with the proposal guaranty, in a sealed envelope, so marked as to indicate name of project, the contract number or option to which it applies, and the name and address of the Contractor or submitted electronically through Bid Express (<a href="www.bidexpress.com">www.bidexpress.com</a>). Proposals will be accepted at the location, the time and the date designated in the advertisement. Proposals received after the time and date designated will be returned to the bidder unopened.

#### SECTION 102.5: BID DEPOSIT (PROPOSAL GUARANTY)

All bids, sealed or electronic, must be accompanied with a Bid Bond equal to at least 5% of the bid or a Certificate of Annual/Biennial Bid Bond or certified check, payable to the City Treasurer. Bid deposit of the successful bidders shall be returned within forty-eight (48) hours following execution of the contract and bond as required.

#### MINOR DISCREPENCIES

Bidder is responsible for submitting all forms necessary for the City to determine compliance with State and City bidding requirements. Nothwithstanding any language to the contrary contained herein, the City may exercise its discretion to allow bidders to correct or supplement submissions after bid opening, if the minor discrepancy, bid irregularity or omission is insignificant and not one related to price, quality, quantity, time of completion or performance of the contract.

# Bidders for this Contract(s) must be Pre-Qualified for at least one of the following type(s) of construction denoted by an $\boxtimes$

Buil	<u>din</u>	<u>g Demolition</u>			
101		Asbestos Removal	110		Building Demolition
120		House Mover			•
_					
Stre	et,	Utility and Site Construction			
201		Asphalt Paving	. 265		Retaining Walls, Precast Modular Units
205		Blasting	270		Retaining Walls, Reinforced Concrete
210		Boring/Pipe Jacking	275		
215	一	Concrete Paving			Construction
220	$\vdash$	Con. Sidewalk/Curb & Gutter/Misc. Flat Work	276		
221	H	Concrete Bases and Other Concrete Work	280		<u> </u>
				=	· .
222		Concrete Removal	285		S .
225			290		
230		Fencing			Soil Borings
235					Soil Nailing
240		Grading and Earthwork	305		Storm & Sanitary Sewer Laterals & Water Svc.
241		Horizontal Saw Cutting of Sidewalk	310	$\boxtimes$	Street Construction
242	П	Infrared Seamless Patching	315		Street Lighting
245		Landscaping, Maintenance			Tennis Court Resurfacing
246		Ecological Restoration	320		
250	H	Landscaping, Site and Street	325		Traffic Signing & Marking
251		Parking Ramp Maintenance	332	-	Tree pruning/removal
252		Pavement Marking	333		Tree, pesticide treatment of
255		Pavement Sealcoating and Crack Sealing	335	and the same	Trucking
260	Ш	Petroleum Above/Below Ground Storage	340		Utility Transmission Lines including Natural Gas,
		Tank Removal/Installation			Electrical & Communications
262		Playground Installer	399		Other
<b>.</b>					
Bride	<u>ge</u>	Construction			
501		Bridge Construction and/or Repair			
					•
Bulk		g Construction			
401		Floor Covering (including carpet, ceramic tile installation,	437		Metals
		rubber, VCT	440		Painting and Wallcovering
402	П	Building Automation Systems	445	$\overline{\Box}$	
403	П		450	==	•
404	H		455		
				=	
405	_	Electrical - Power, Lighting & Communications	460	$\parallel$	
410	Щ		464		Tower Crane Operator
412		Fire Suppression	461	=	Solar Photovoltaic/Hot Water Systems
413	Ш	<b>5</b>	465	Ш	Soil/Groundwater Remediation
415		General Building Construction, Equal or Less than \$250,000	466		Warning Sirens
420		General Building Construction, \$250,000 to \$1,500,000	470		Water Supply Elevated Tanks
425			475	$\cdot \Box$	Water Supply Wells
428		Glass and/or Glazing	480	一	Wood, Plastics & Composites - Structural &
429.				_	Architectural
430			499	П	Other
	H	- · · · · · · · · · · · · · · · · · · ·	455	ш	Outel
433	님	Insulation - Thermal			
435	ئـــا	Masonry/Tuck pointing			
04-4		f Minneson Contifications			
State		f Wisconsin Certifications			
1		Class 5 Blaster - Blasting Operations and Activities 2500 feet a	and clo	ose	r to inhabited buildings for quarries, open pits and
		road cuts.			
2 .		Class 6 Blaster - Blasting Operations and Activities 2500 feet a	and clo	sei	r to inhabited buildings for trenches, site
		excavations, basements, underwater demolition, underground	excav	atic	ons, or structures 15 feet or less in height.
3	$\Box$	Class 7 Blaster - Blasting Operations and Activities for structur			
٠.		the objects or purposes listed as "Class 5 Blaster or Class 6 B			i man to minogra, zhagoo, torroto, ana any or
4 .		Petroleum Above/Below Ground Storage Tank Removal and In			(Attach conject of State Cortifications)
4 .	H				
5	Ш	Hazardous Material Removal (Contractor to be certified for ast			
		of Health Services, Asbestos and Lead Section (A&LS).) See t			
		www.dhs.wisconsin.gov/Asbestos/Cert. State of Wisconsin Pe	rrorma	ince	e of Aspestos Abatement Certificate must be
	_	attached.			
6		Certification number as a Certified Arborist or Certified Tree W	orker :	as a	administered by the International Society of
		Arboriculture			
7		Pesticide application (Certification for Commercial Applicator F	or Hire	e w	ith the certification in the category of turf and
		landscape (3.0) and possess a current license issued by the D			
8		State of Wisconsin Master Plumbers License.		,	

SECTION B: PROPOSAL

# Please refer to the Bid Express Website at <a href="https://bidexpress.com">https://bidexpress.com</a> look up contract number and go to Section B: Proposal Page

You can access all City of Madison bid solicitations for FREE at www.bidexpress.com

Click on the "Register for Free" button and follow the instructions to register your company and yourself. You will be asked for a payment subscription preference, since you may wish to bid online someday. Simply choose the method to pay on a 'per bid' basis. This requires no payment until / unless you actually bid online. You can also choose the monthly subscription plan at this time. You will, however, be asked to provide payment information. Remember, you can change your preference at anytime. You will then be able to complete your free registration and have full access to the site. Your free access does not require completion of the 'Digital ID' process, so you will have instant access for viewing and downloading. To be prepared in case you ever do wish to bid online, you may wish to establish your digital ID also, since you cannot bid without a Digital ID.

If you have any problems with the free registration process, you can call the bidexpress help team, toll free at 1-888-352-2439 (option 1, option1).

#### SECTION C: SMALL BUSINESS ENTERPRISE

# Instructions to Bidders City of Madison SBE Program Information

#### 2 Small Business Enterprise (SBE) Program Information

#### 2.1 Policy and Goal

The City of Madison reaffirms its policy of nondiscrimination in the conduct of City business by maintaining a procurement process which remains open to all who have the potential and ability to sell goods and services to the City. It is the policy of the City of Madison to allow Small Business Enterprises (SBE) maximum feasible opportunity to participate in City of Madison contracting. The bidder acknowledges that its bid has been submitted in accordance with the SBE program and is for the public's protection and welfare.

Please refer to the "ADVERTISEMENT FOR BIDS" for the goal for the utilization of SBEs on this project. SBEs may participate as subcontractors, vendors and/or suppliers, which provide a commercially useful function. The dollar value for SBE suppliers or 'materials only' vendors shall be discounted to 60% for purposes of meeting SBE goals.

A bidder which achieves or exceeds the SBE goal will be in compliance with the SBE requirements of this project. In the event that the bidder is unable to achieve the SBE goal, the bidder must demonstrate that a good faith effort to do so was made. Failure to either achieve the goal or demonstrate a good faith effort to do so will be grounds for the bidder being deemed a non-responsible contractor ineligible for award of this contract.

A bidder may count towards its attainment of the SBE goal only those expenditures to SBEs that perform a commercially useful function. For purposes of evaluating a bidder's responsiveness to the attainment of the SBE goal, the contract participation by an SBE is based on the percentage of the total base bid proposed by the Contractor. The total base bid price is inclusive of all addenda.

Work performed by an SBE firm in a particular transaction can be counted toward the goal only if it involves a commercially useful function. That is, in light of industry practices and other relevant considerations, does the SBE firm have a necessary and useful role in the transaction, of a kind for which there is a market outside the context of the SBE Program, or is the firm's role a superfluous step added in an attempt to obtain credit towards goals? If, in the judgment of the Affirmative Action Division, the SBE firm will not perform a commercially useful function in the transaction, no credit towards goals will be awarded.

The question of whether a firm is performing a commercially useful function is completely separate from the question of whether the firm is an eligible SBE. A firm is eligible if it meets the definitional criteria and ownership and control requirements, as set forth in the City of Madison's SBE Program.

If the City of Madison determines that the SBE firm is performing a commercially useful function, then the City of Madison must then decide what that function is. If the commercially useful function is that of an SBE vendor / supplier that regularly transacts business with the respective product, then the City of Madison will count 60% of the value of the product supplied toward SBE goals.

To be counted, the SBE vendor / supplier must be engaged in selling the product in question to the public. This is important in distinguishing an SBE vendor / supplier, which has a regular trade with a variety of customers, from a firm which performs supplier-like functions on an <u>ad hoc</u> basis or for only one or two contractors with whom it has a special relationship.

A supplier of bulk goods may qualify as an eligible SBE vendor / supplier if it either maintains an inventory or owns or operates distribution equipment. With respect to the distribution equipment; e.g., a fleet of trucks, the term "operates" is intended to cover a situation in which the supplier leases the equipment on a regular basis for its entire business. It is not intended to cover a situation in which the firm simply provides drivers for trucks owned or leased by another party; e.g., a prime contractor, or leases such a party's trucks on an ad hoc basis for a specific job.

If the commercially useful function being performed is not that of a qualified SBE vendor / supplier, but rather that of delivery of products, obtaining bonding or insurance, procurement of personnel, acting as a broker or manufacturer's representative in the procurement of supplies, facilities, or materials, etc., only the fees or commissions will apply towards the goal.

For example, a business that simply transfers title of a product from manufacturer to ultimate purchaser; e. g., a sales representative who re-invoices a steel product from the steel company to the Contractor, or a firm that puts a product into a container for delivery would not be considered a qualified SBE vendor / supplier. The Contractor would not receive credit based on a percentage of the cost of the product for working with such firms.

Concerning the use of services that help the Contractor obtain needed supplies, personnel, materials or equipment to perform a contract: only the fee received by the service provider will be counted toward the goal. For example, use of a SBE sales representative or distributor for a steel company, if performing a commercially useful function at all, would entitle the Contractor receiving the steel to count only the fee paid to the representative or distributor toward the goal. This provision would also govern fees for professional and other services obtained expressly and solely to perform work relating to a specific contract.

Concerning transportation or delivery services: if an SBE trucking company picks up a product from a manufacturer or a qualified vendor / supplier and delivers the product to the Contractor, the commercially useful function it is performing is not that of a supplier, but simply that of a transporter of goods. Unless the trucking company is itself the manufacturer or a qualified vendor / supplier in the product, credit cannot be given based on a percentage of the cost of the product. Rather, credit would be allowed for the cost of the transportation service.

The City is aware that the rule's language does not explicitly mention every kind of business that may contribute work on this project. In administering these programs, the City would, on a case-by-case basis, determine the appropriate counting formula to apply in a particular situation.

#### 2.2 Contract Compliance

Questions concerning the SBE Program shall be directed to the Contract Compliance Officer of the City of Madison Department of Civil Rights, Affirmative Action Division, 210 Martin Luther King, Jr. Blvd., Room 523, Madison, WI 53703; telephone (608) 266-4910.

#### 2.3 Certification of SBE by City of Madison

The Affirmative Action Division maintains a directory of SBEs which are currently certified as such by the City of Madison. Contact the Contract Compliance Officer as indicated in Section 2.2 to receive a copy of the SBE Directory or you may access the SBE Directory online at <a href="https://www.cityofmadison.com/dcr/aaTBDir.cfm">www.cityofmadison.com/dcr/aaTBDir.cfm</a>.

All contractors, subcontractors, vendors and suppliers seeking SBE status must complete and submit the **Targeted Business Certification Application** to the City of Madison Affirmative Action Division by the time and date established for receipt of bids. A copy of the Targeted Business Certification Application is available by contacting the Contract Compliance Officer at the address and telephone indicated in Section 2.2 or you may access the Targeted Business Certification Application online at <a href="https://www.cityofmadison.com/dcr/aaTBDir.cfm">www.cityofmadison.com/dcr/aaTBDir.cfm</a>. Submittal of the Targeted Business Certification Application by the time specified does not guarantee that the applicant will be certified as a SBE eligible to be utilized towards meeting the SBE goal for this project.

#### 2.4 Small Business Enterprise Compliance Report

#### 2.4.1 Good Faith Efforts

Bidders shall take all necessary affirmative steps to assure that SBEs are utilized when possible and that the established SBE goal for this project is achieved. A contractor who self performs a portion of the work, and is pre-qualified to perform that category of work, may subcontract that portion of the work, but shall not be required to do so. When a bidder is unable to achieve the established SBE goal, the bidder must demonstrate that a good faith effort to do so was made. Such a good faith effort should include the following:

- 2.4.1.1 Attendance at the pre-bid meeting.
- 2.4.1.2 Using the City of Madison's directory of certified SBEs to identify SBEs from which to solicit bids.
- 2.4.1.3 Assuring that SBEs are solicited whenever they are potential sources.
- 2.4.1.4 Referring prospective SBEs to the City of Madison Affirmative Action Division for certification.
- 2.4.1.5 Dividing total project requirements into smaller tasks and/or quantities, where economically feasible, to permit maximum feasible SBE participation.
- 2.4.1.6 Establishing delivery schedules, where requirements permit, which will encourage participation by SBEs.
- 2.4.1.7 Providing SBEs with specific information regarding the work to be performed.
- 2.4.1.8 Contacting SBEs in advance of the deadline to allow such businesses sufficient time to prepare a bid.
- 2.4.1.9 Utilizing the bid of a qualified and competent SBE when the bid of such a business is deemed reasonable (i.e. 5% above the lowest bidder), although not necessarily low.
- 2.4.1.10 Contacting SBEs which submit a bid, to inquire about the details of the bid and confirm that the scope of the work was interpreted as intended.
- 2.4.1.11 Completion of Cover Page (page C-6), Summary Sheet (page C-7) and SBE Contact Reports (pages C-8 and C9) if applicable.

#### 2.4.2 Reporting SBE Utilization and Good Faith Efforts

The Small Business Enterprise Compliance Report is to be submitted by the bidder with the bid: This report is due by the specified bid closing time and date. Bids submitted without a completed SBE Compliance Report as outlined below may be deemed non-responsible and the bidder ineligible for award of this contract. Nothwithstanding any language to the contrary contained herein, the City may exercise its discretion to allow bidders to correct or supplement submissions after bid opening, if the minor discrepancy, bid irregularity or omission is insignificant and not one related to price, quality, quantity, time of completion, performance of the contract, or percentage of SBE utilization.

- 2.4.2.1 If the Bidder <u>meets or exceeds</u> the goal established for SBE utilization, the Small Business Enterprise Compliance Report shall consist of the following:
  - 2.4.2.1.1 Cover Page, Page C-6; and
  - 2.4.2.1.2 **Summary Sheet,** C-7.
- 2.4.2.2 If the bidder <u>does not meet</u> the goal established for SBE utilization, the Small Business Enterprise Compliance Report shall consist of the following:
  - 2.4.2.2.1 **Cover Page**, Page C-6;
  - 2.4.2.2.2 **Summary Sheet,** C-7; and
  - 2.4.2.2.3 SBE Contact Report, C-8 and C-9. (A <u>separate</u> Contact Report must be completed for <u>each applicable</u> SBE which is <u>not</u> utilized.)

#### 2.5 Appeal Procedure

A bidder which does not achieve the established goal and is found non-responsible for failure to demonstrate a good faith effort to achieve such goal and subsequently denied eligibility for award of contract may appeal that decision to the Small Business Enterprises Appeals Committee. All appeals shall be made in writing, and shall be delivered to and received by the City Engineer no later than 4:30 PM on the third business day following the bidder's receipt of the written notification of ineligibility by the Affirmative Action Division Manager. Postmark not acceptable. The notice of appeal shall state the basis for the appeal of the decision of the Affirmative Action Division Manager. The Appeal shall take place in accordance with Madison General Ordinance 33.54.

#### 2.6 SBE Requirements After Award of the Contract

The successful bidder shall identify SBE subcontractors, suppliers and vendors on the subcontractor list in accordance with the specifications. The Contractor shall submit a detailed explanation of any variances between the listing of SBE subcontractors, vendors and/or suppliers on the subcontractor list and the Contractor's SBE Compliance Report for SBE participation.

No change in SBE subcontractors, vendors and/or suppliers from those SBEs indicated in the SBE Compliance Report will be allowed without prior approval from the Engineer and the Affirmative Action Division. The contractor shall submit in writing to the City of Madison Affirmative Action Division a request to change any SBE citing specific reasons which necessitate such a change. The Affirmative Action Division will use a general test of reasonableness in approving or rejecting the contractor's request for change. If the request is approved, the Contractor will make every effort to utilize another SBE if available.

The City will monitor the project to ensure that the actual percentage commitment to SBE firms is carried out.

#### 2.7 SBE Definition and Eligibility Guidelines

A Small Business Enterprise is a business concern awarded certification by the City of Madison. For the purposes of this program a Small Business Enterprise is defined as:

- A. An independent business operated under a single management. The business may not be a subsidiary of any other business and the stock or ownership may not be held by any individual or any business operating in the same or a similar field. In determining whether an entity qualifies as a SBE, the City shall consider all factors relevant to being an independent business including, but not limited to, the date the business was established, adequacy of its resources for the work in which it proposes to involve itself, the degree to which financial, equipment leasing and other relationships exist with other ineligible firms in the same or similar lines of work. SBE owner(s) shall enjoy the customary incidents of ownership and shall share in the risks and profits commensurate with their enjoyment interests, as demonstrated by an examination of the substance rather than form or arrangements that may be reflected in its ownership documents.
- B. A business that has averaged no more than \$4.0 million in annual gross receipts over the prior three year period and the principal owner(s) do not have a personal net worth in excess of \$1.32 million.

Firm and/or individuals that submit fraudulent documents/testimony may be barred from doing business with the City and/or forfeit existing contracts.

SBE certification is valid for one (1) year unless revoked.

#### SECTION D: SPECIAL PROVISIONS

## SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE CONTRACT NO. 7844

It is the intent of these Special Provisions to set forth the final contractual intent as to the matter involved and shall prevail over the Standard Specifications and plans whenever in conflict therewith. In order that comparisons between the Special Provisions can be readily made, the numbering system for the Special Provisions is equivalent to that of the Specifications.

Whenever in these Specifications the term "Standard Specifications" appears, it shall be taken to refer to the City of Madison Standard Specifications for Public Works Construction and Supplements thereto.

#### SECTION 102.12 BEST VALUE CONTRACTING

This Contract shall be considered a Best Value Contract if the Contractor's bid is equal to or greater than \$59,000 for a single trade contract; or equal to or greater than \$288,000 for a multi-trade contract pursuant to MGO 33.07(7).

#### ARTICLE 104 SCOPE OF WORK

The work under this contract shall include, but is not limited to, widening the existing asphalt pavement, constructing a concrete curb and gutter, installing storm sewer and relocating an existing storm inlet.

The project limits for the work are the west side of South High Point Road from approximately 340 feet south of Velvet Leaf Drive to 310 feet north of Velvet Leaf Drive.

The Contractor shall view the site prior to bidding to become familiar with the existing conditions. It will be the responsibility of the Contractor to work with the utilities located in the right of way to resolve conflicts during the construction process.

#### SECTION 104.4 INCREASED OR DECREASED QUANTITIES

The Contractor shall note that some bid item quantities may increase or decrease based on what is encountered in the field. If the actual field conditions vary from the plan quantity, no additional compensation shall be given for increasing or decreasing quantities. Any overruns shall be paid for under the appropriate bid item(s) without any penalty or change to the bid price for the associated bid item. The Contractor shall not be reimbursed for any deletions to the contract. No change to the unit bid price will be allowed for changes to the quantities.

#### SECTION 105.12 COOPERATION OF THE CONTRACTOR

It is anticipated that the Contractor will need to use multiple crews and may need to work on weekends in order to complete the work under this contract within the allowable contract duration. It is also expected that certain items of work will require multiple mobilizations to meet the requirements of the traffic control plan and the restoration and erosion control requirements.

The Contractor shall use care around existing trees, plantings, fences, walls, steps, driveways and any other structures or amenities that are indicated on the plans to remain. The Contractor shall be aware that there are properties with landscaping and other features near the work area; the contractor shall not remove these items unless specifically called out on the plans. Damage to these items during construction shall be repaired or replaced at the Contractor's expense. No trees, other than those shown on the plan to be removed, shall be cut without the approval of the Engineer and the City Forester; the abutting property owners shall be notified in accordance with the City's Administrative Procedure Memorandum No. 6-2.

Tree impacts associated with this project are minimal. The Contractor shall use care while working near existing trees and all standard tree protection specifications shall be strictly enforced.

#### **Utility Coordination**

Madison Gas & Electric will be extending the road crossing at Sta. 201+50. The work is anticipated to be completed prior to construction.

#### SECTION 107.1 PUBLIC CONVENIENCE AND SAFETY

All signing and barricading shall conform to Part VI of the Federal Highways Administrations "Manual on Uniform Traffic Control Devices" (MUTCD), the State of Wisconsin Standard Facilities Development Manual (including Chapter 16 – Standard Detail Drawings) and the City of Madison Standards for sidewalk and bikeway closures.

A traffic control plan is provided in the plan set. The traffic control plan is a schematic representation of the traffic control. It shall not be considered to scale. The contractor shall not use the traffic control plan to represent quantity of drums. Drums shall be spaced per M.U.T.C.D. The contractor shall maintain all lanes shown on the traffic control plan. Accomplish the construction sequence, including the associated traffic control as detailed in the traffic control section of the plans, and as described in this traffic article. Unless detailed in the plans, do not begin or continue any work that closes traffic lanes outside the allowed time periods specified in this article. Submit all traffic control change requests to the construction engineer at least 7 working days prior to an actual traffic control change. A request does not constitute approval.

One lane of travel at least 10 feet wide shall be maintained in each direction at all times.

Traffic Control shall be measured as a lump sum. Payment for the Traffic Control is full compensation for constructing, assembling, hauling, erecting, re-erecting, maintaining, restoring, and removing non permanent traffic signs, drums, barricades, and similar control devices, including arrow boards, for providing, placing, and maintaining work zone. Maintaining shall include replacing damaged or stolen traffic control devices. Temporary pavement markings and electronic message boards shall be paid for as separate bid items. Traffic control to install temporary or permanent pavement markings shall be included in the Traffic Control Lump Sum Bid Item.

Contractor shall supply all necessary mounting hardware and supports for signing. This shall also include covering and uncovering any conflicting overhead signs during the project. Contractor shall display all signing so as to be easily viewed by all users. Contractor shall mount traffic control on posts or existing poles or drive posts whenever possible. Existing poles may be used with approval of Construction Engineer. Contractor shall inspect traffic control daily to ensure all traffic control remains in place during the project.

The traffic control plan may need to be altered as conditions change in the field or as unexpected conditions occur. This shall include relocating existing traffic control or providing additional traffic control. This should be considered incidental to providing traffic control for the project.

Tubular markers used to separate traffic in opposite directions shall be per WISDOT S.D.D. 15C-11. Tubular markers used to shift traffic and placed between traffic operating in the same direction shall be white in color with yellow reflective tape.

Type A warning lights shall be installed on all barricades used in the project per State of Wisconsin S.D.D. 15C2-4B. Contractor shall also place Type C warning lights on any barrels used to taper traffic or lane closures.

All temporary inlet or structure plating for traffic control phasing shall be considered incidental to the traffic control bid item.

Contractor shall place portable changeable message boards at least one week in advance of the start of work, notifying the public of the start of construction. Contractor shall locate the portable changeable message boards as directed by the Engineer.

Contractor shall notify the City of Madison Police Department, Fire Department, Madison Metro, and Traffic Engineering 48 hours in advance of all switchovers of traffic lanes and closures of streets. Notifications must be given by 4:00 P.M. on Thursday for any such work to be done on the following Monday. Notify Madison Metro one week prior to traffic switches, street closures, and reopening the road to through traffic for bus routing. Madison Metro contact is Tim Sobota (608) 261-4289.

Maintain sidewalk at all times. Maintaining Sidewalk is considered incidental to the contract.

Construction equipment and materials are not to be stored within the street right-of-way that is open to traffic during non-working hours.

The Contractor shall not remove traffic signs. For removal or replacement of traffic and parking signs, contact the City of Madison Traffic Engineering Field Operations, 1120 Sayle Street, 266-4767, 8:00 a.m. to 4:00 p.m., a minimum of 2 working days in advance of when any existing signs need to be removed. This service is provided free of charge. If the contractor removes the signs, the contractor will be billed for the reinstallation of, and any damage to, the signing equipment. The contractor shall notify The City of Madison Traffic Engineering Field Operations, 1120 Sayle Street, 266-4767 upon completion of final landscaping to have permanent signs reinstalled. The contractor shall expect a minimum of seven working days to have permanent signs reinstalled. The contractor shall leave in place all necessary traffic control until given notice by the construction engineer that permanent signing is in place and temporary traffic control may be removed.

Contact Jeremy Nash, City of Madison Traffic Engineering, at 266-6585 for questions on this spec.

#### SECTION 108.2 PERMITS AND LICENSING

The City of Madison has obtained a City of Madison Erosion Control Permit and has submitted a DNR WRAPP Water Resources Application for Project Permit (formerly known as Notice of Intent (NOI)) to obtain coverage under a Construction Site General Permit.

The Contractor shall meet the conditions of the permits by properly installing and maintaining the erosion control measures shown on the plans, specified in these Special Provisions, or as directed by the Construction Engineer or his designees. This work will be paid for under the appropriate contract bid items or, if appropriate items are not included in the contract, shall be paid for as Extra Work. A copy of the permit is available at the City of Madison, Engineering Division office.

This permit covers trench dewatering to a maximum of 70 gallons/minute from the project, provided appropriate control measures are in place. The City's obtaining this permit is not intended to be exhaustive of all permits that may be required to be obtained by the Contractor for construction of this project. It shall be the responsibility of the Contractor to identify and obtain any other permits needed for construction.

The Contractor shall refer to section 210.6 Erosion Control Implementation and Enforcement for additional information on the requirements regarding this topic.

#### SECTION 109.2 PROSECUTION OF WORK

The Contractor shall begin work on or after <u>MAY 15, 2017</u>. The Contractor may choose the start date that best accommodates their schedule provided that all work is completed on or before <u>SEPTEMBER 1, 2017</u>. Once construction starts, the work must continue without interruption until the project is completed. The Contractor will have <u>THIRTY (30) CALENDAR DAYS</u> to complete the work.

Work shall begin only after the start work letter is received. The Contractor shall notify the Engineer a minimum of three weeks prior to the anticipated start date to allow for a preconstruction meeting to be scheduled and to insure that the Portable Changeable Message Boards are in place at least one week prior to the start of construction.

#### SECTION 210.6 EROSION CONTROL IMPLEMENTATION AND ENFORCEMENT

Timely action regarding the maintenance of erosion control practices is critical to compliance with the City of Madison's land disturbance permits as issued both by the WDNR and the City. To allow the City to be assured of compliance with these permits, and federal, state and local laws, the Contractor shall be required to proceed in the following manner with regard to the maintenance of these practices.

In the event an erosion control practice is determined by the Engineer or their designee to require maintenance, or if the terms of the erosion control permit are not being met, the Engineer shall order the Contractor, in writing, to maintain the erosion control practice/device or comply with the terms of the permit. The contractor shall have forty eight (48) hours to complete that work and provide documentation that it has been completed to the Engineer.

Failure to complete the work within the forty eight (48) hours shall result in any or all of the following actions by the Engineer:

- 1) The Contractor shall be charged one (1) day of liquidated damages for failure to complete the work during the ordered timeframe and an additional day of liquidated damages for each twenty four (24) hour period that passes after the initial forty eight (48) hours during which time the ordered work is not completed.
- 2) At the Engineer's discretion, the work ordered may be completed by City Forces. In this case, the Contractor shall be charged the liquidated damages as described in 1 above and shall be charged the full cost of City Forces responding to complete the ordered work.
- 3) At the Engineer's discretion, work on the project as a whole may be suspended under Section 109.6 until such time as the Contractor completes the originally ordered work. In this case, the Contractor shall still be charged liquidated damages as described in 1 above. Additionally, days of work will continue to be charged during the suspension of work. If this results in the Contractor failing to complete the project within the allotted contract time then additional liquidated damages shall be charged.

Notwithstanding the foregoing, the failure to comply with an order under this Section may constitute a default under Section 109.10.

The Engineer's decision under this Section may be reviewed under Section 105.2.

#### **BID ITEM 20326**

#### REMOVE FENCE

#### DESCRIPTION

This bid item includes all work, materials, equipment and labor necessary to remove any portion of the existing fence that is located within the right-of-way and within the area that will be filled in conjunction with the widening of the pavement. The existing gate, at the field entrance driveway, will remain in place.

#### **BID ITEM 90701**

#### TRAFFIC CONTROL FLEXIBLE TUBULAR MARKER POSTS

#### DESCRIPTION

This bid item includes all work, materials, equipment and labor necessary to install Traffic Control Flexible Tubular Marker Posts. All work under this bid item shall be in accordance with Section 633 of the current edition of the WISDOT standard specs.

#### METHOD OF MEASUREMENT

Traffic Control Flexible Tubular Marker Posts shall be measured as set forth in Section 633.4 of the Wisconsin DOT Standard Specifications, which shall be measured on a per unit basis acceptably installed.

#### BASIS OF PAYMENT

Traffic Control Flexible Tubular Marker posts will be paid at the contract unit price, which shall be full compensation for all work as provided in the description.

#### **BID ITEM 90702**

#### TRAFFIC CONTROL FLEXIBLE TUBULAR MARKER BASES

#### **DESCRIPTION**

This bid item includes all work, materials, equipment and labor necessary to install Traffic Control Flexible Tubular Marker Bases. All work under this bid item shall be in accordance with Section 633 of the current edition of the WISDOT standard specs.

#### METHOD OF MEASUREMENT

Traffic Control Flexible Tubular Marker Bases shall be measured as set forth in Section 633.4 of the Wisconsin DOT Standard Specifications, which shall be measured on a per unit basis acceptably installed.

#### BASIS OF PAYMENT

Traffic Control Flexible Tubular Marker posts will be paid at the contract unit price, which shall be full compensation for all work as provided in the description.

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#### SECTION E: BIDDERS ACKNOWLEDGEMENT

## SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE CONTRACT NO. 7844

Bidder must state a Unit Price and Total Bid for each item. The Total Bid for each item must be the product of quantity, by Unit Price. The Grand Total must be the sum of the Total Bids for the various items. In case of multiplication errors or addition errors, the Grand Total with corrected multiplication and/or addition shall determine the Grand Total bid for each contract. The Unit Price and Total Bid must be entered numerically in the spaces provided. All words and numbers shall be written in ink.

1.	The undersigned having familiarized himself/herself with the Contract documents, including
	Advertisement for Bids, Instructions to Bidders, Form of Proposal, City of Madison Standard
	Specifications for Public Works Construction - 2017 Edition thereto, Form of Agreement, Form of
	Bond, and Addenda issued and attached to the plans and specifications on file in the office of the
	City Engineer, hereby proposes to provide and furnish all the labor, materials, tools, and
	expendable equipment necessary to perform and complete in a workmanlike manner the
	specified construction on this project for the City of Madison; all in accordance with the plans and
	specifications as prepared by the City Engineer, including Addenda to the Contract Nos.
	through issued thereto, at the prices for said work as contained in this proposal
	(Electronic bids submittals shall acknowledge addendum under Section E and shall not
	acknowledge here)

2. If awarded the Contract, we will initiate action within seven (7) days after notification or in accordance with the date specified in the contract to begin work and will proceed with diligence to bring the project to full completion within the number of work days allowed in the Contract or by the calendar date stated in the Contract.

3. The undersigned Bidder or Contractor certifies that he/she is not a party to any contract, combination in form of trust or otherwise, or conspiracy in restraint of trade or commerce or any other violation of the anti-trust laws of the State of Wisconsin or of the United States, with respect to this bid or contract or otherwise.

4. I hereby certify that I have met the Bid Bond Requirements as specified in Section 102.5.

(IF BID BOND IS USED, IT SHALL BE SUBMITTED ON THE FORMS PROVIDED BY THE CITY. FAILURE TO DO SO MAY RESULT IN REJECTION OF THE BID).

5.	I hereby certify							behalf	of
	StL Underground and	Trucking le	c (name of corp	oration, p	artnersl	nip, or pe	rson s	ubmitting	bid)
	a corporatión organized		g under the law	s of the St	ate of _				
	a partnership consistin	ıg_of				; an i	ndividu	ual tradin	g-as
			; of the City	of					State
	ef		that I have e						
	from the plans and sp	ecifications	and have chec	ked the sa	ame in	detail be	efore s	ubmitting	this
	Proposal; that I have f	fully authority	y to make suct	n statemer	its and	submit t	his Pro	oposal in	(its,
	their) behalf; and that the	ne said state	ments are true	and correc	t.				

Proposal; that I have fully authority to make such statements and submit this Proposal in (it their) behalf; and that the said statements are true and correct.

SIGNATURE

President

TITLE, IF ANY

Sworn and subscribed to before me this

Advisory functions

Truckings

Truckings

(Notary Public or other officer authorized to administer oaths)

My Commission Expires 4-2-18

Bidders shall not add any conditions or qualifying statements to this Proposal.

WILLIAM M. PULVERMACHER
Notary Public
State of Wisconsin

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#### Contract 7844 - S&L Underground and Trucking, Inc.

Section F: Best Value Contracting (BVC)

This section is a required document for the bid to be considered complete. There are two methods for completing the Best Value Contracting (BVC) form. Method one: The form can be filled out online and submitted to this site to be included with your electronic bid. Method two: The form can be downloaded from the site and submitted by hand to the City of Madison.

2. Madison General Ordinance (M.G.O.), 33.07(7), does provide for some exemptions from the

Method of Submittal for BVC (click in box below to choose) \* I will submit Bid Express fillable online form (BVC).

#### Best Value Contracting

defined by the State of Wisconsin.

1. The Contractor shall indicate the non-apprenticeable trades used on this contract.

active apprentice requirement. Apprenticeable trades are those trades considered

- apprenticeable, by the State of Wisconsin. Please check applicable box if you are seeking an exemption.

  Contractor has a total skilled workforce of four or less individuals in all apprenticeable trades combined.

  No available trade training program; The Contractor has been rejected by the only available trade training program, or there is no trade training program within 90 miles.

  Contractor is not using an apprentice due to having a journey worker on layoff status, provided the journey worker was employed by the contractor in the past six months.

  First time contractor on City of Madison Public Works contract requests a onetime exemption but intends to comply on all future contracts and is taking steps typical of a "good faith" effort.

  Contractor has been in business less than one year.

  Contractor doesn't have enough journeyman trade workers to qualify for a trade training program in that respective trade.
- 3. The Contractor shall indicate on the following section which apprenticeable trades are to be used on this contract. Compliance with active apprenticeship, to the extent required by M.G.O. 33.07(7), shall be satisfied by documentation from an applicable trade training body; an apprenticeship contract with the Wisconsin Department of Workforce Development or a similar agency in another state; or the U.S Department of Labor. This documentation is required prior to the Contractor beginning work on the project site.

An exemption is granted in accordance with a time period of a "Documented Depression" as

The Contractor has reviewed the list and shall not use any apprenticeable trades on this project.

	ST APPRENTICABLE TRADES (check all that apply to your work to be performed on this ntract)
Ľ	
Samei Samei	BRICKLAYER
Ii	CARPENTER
L	CEMENT MASON / CONCRETE FINISHER
	CEMENT MASON (HEAVY HIGHWAY)
7	CONSTRUCTION CRAFT LABORER
	DATA COMMUNICATION INSTALLER
	ELECTRICIAN
SEI	ENVIRONMENTAL SYSTEMS TECHNICIAN / HVAC SERVICE TECH/HVAC INSTALL / RVICE
	GLAZIER ,
V	HEAVY EQUIPMENT OPERATOR / OPERATING ENGINEER
	INSULATION WORKER (HEAT and FROST)
	IRON WORKER
	IRON WORKER (ASSEMBLER, METAL BLDGS)
	PAINTER and DECORATOR
	PLASTERER
IJ	PLUMBER
	RESIDENTIAL ELECTRICIAN
	ROOFER and WATER PROOFER
	SHEET METAL WORKER
	SPRINKLER FITTER
	STEAMFITTER
П	STEAMFITTER (REFRIGERATION)
	STEAMFITTER (SERVICE)
	TAPER and FINISHER
	TELECOMMUNICATIONS (VOICE, DATA and VIDEO) INSTALLER-TECHNICIAN
	TILE SETTER

## SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE CONTRACT NO. 7844

## Small Business Enterprise Compliance Report

This information may be submitted electronically through Bid Express or submitted with bid in sealed envelope.

#### **Cover Sheet**

Prime Bidder Information
Company: S+L Underground and Trucking, Inc.
Address W10440 Ctg Rd K Lodi, W1 53555
Telephone Number: 608-592-0625 Fax Number: 608-592-3804
Contact Person/Title: Bill Pulvermacher / Estimator
Prime Bidder Certification
1, <u>Ben Larrabee</u> <u>President</u> of Name
S+L Underground and Trucking, Inc. certify that the information Company
contained in this SBE Compliance Report is true and correct to the best of my knowledge and belief.
Author B22e
Witness' Signature Bidder's Signature
3/24/2017 Date (Indergro.)
Onto Brown
S CORPORT
SEAU
and Trucking

# SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE CONTRACT NO. 7844

## **Small Business Enterprise Compliance Report**

## **Summary Sheet**

SBE Subcontractors Who Are NOT Suppliers

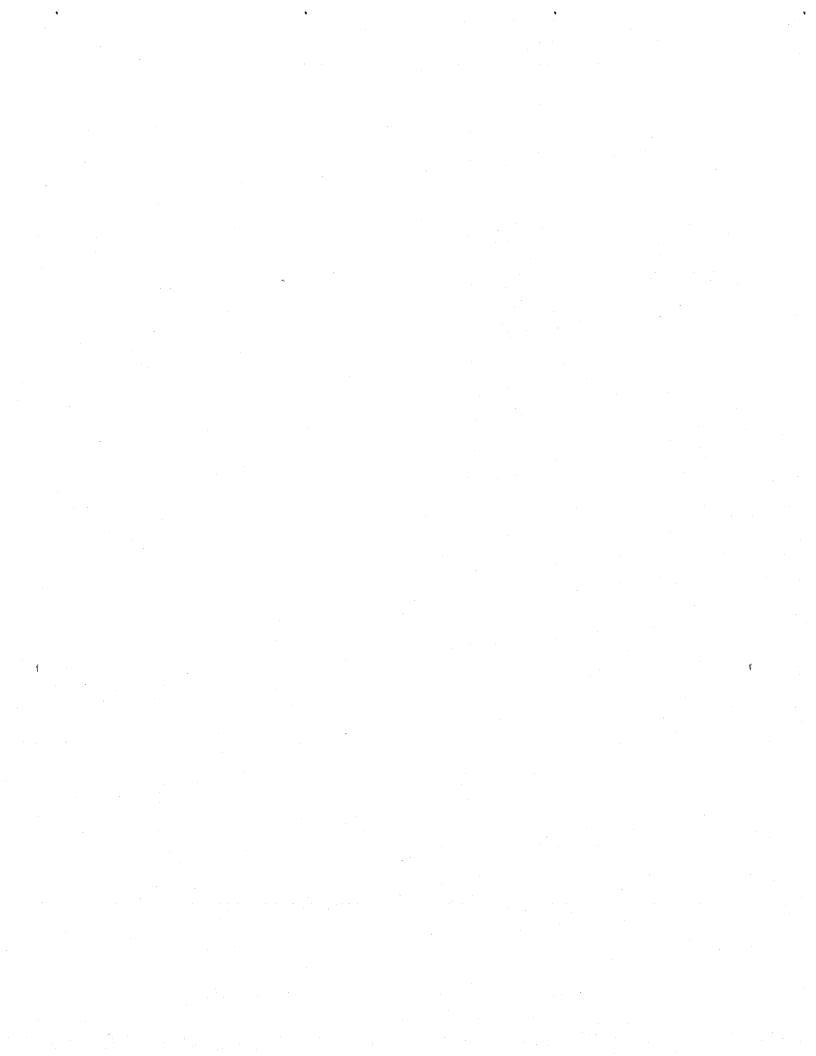
Name(s) of SBEs Utilized	Type of Work	% of Total Bid Amount
		%
TR's Const + Land scape	Erosion, Cleaning,	Landscope 12 %
		%
ACCUPATION OF THE PROPERTY OF		%
		<u>%</u>
		%
200	man and a state of the state of	%
		%
and the control of th		- %
		%.
		%
	and the second of the second o	<u></u>
1		%
Subtotal SBE who are NOT suppliers:		12 %
SBE Subcontractors Who Are Suppliers		t
Name(s) of SBEs Utilized	Type of Work	% of Total Bid Amount
		%
		<u> </u>
Caramanna,		%
		<u>%</u>
		%
		%
Subtotal Contractors who are suppliers:	% × 0.6 =	% (discounted to 60%)
Total Percentage of SBE Utilization:	/ 2 %.	

#### SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE

CONTRACT NO. 7844 DATE: 3/24/17

S & L Underground and Trucking, Inc.

Section B: Proposal Page
10720.0 - TRAFFIC CONTROL SIGN- PORTABLE ARROW BOARD - DAYS       60.00       \$25.00       \$1,500.00         10721.0 - TRAFFIC CONTROL SIGN-PORTABLE CHANGEABLE       H4.00       \$75.00       \$1,050.00         MESSAGE - DAYS       14.00       \$9,500.00       \$9,500.00         10911.0 - MOBILIZATION - LS       1.00       \$9,500.00       \$9,500.00         20101.0 - EXCAVATION CUT - CY       200.00       \$23.00       \$4,600.00         20202.0 - SELECT FILL - CY       38.00       \$24.00       \$912.00         20231.0 - TOPSOIL - SY       260.00       \$6.00       \$1,560.00         20326.0 - REMOVE FENCE - LF       300.00       \$2.00       \$600.00         20303.0 - SAWCUT BITUMINOUS PAVEMENT FULL DEPTH - LF       658.00       \$2.00       \$1,316.00         20402.0 - CLEARING - STA       6.00       \$400.00       \$2,400.00         20407.0 - GRUBBING - STA       6.00       \$300.00       \$1,800.00         20701.0 - TERRACE SEEDING - SY       260.00       \$1.80       \$468.00         21061.0 - EROSION MATTING, CLASS 1 URBAN TYPE A - SY       260.00       \$2.40       \$624.00         30207.0 - TYPE 'H' CONCRETE CURB & GUTTER - LF       653.00       \$18.00       \$11,754.00         40101.0 - CRUSHED AGGREGATE BASE COURSE, GRADATION NO.       217.00 <td< td=""></td<>
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10721.0 - TRAFFIC CONTROL SIGN-PORTABLE CHANGEABLE         MESSAGE - DAYS       14.00       \$75.00       \$1,050.00         10911.0 - MOBILIZATION - LS       1.00       \$9,500.00       \$9,500.00         20101.0 - EXCAVATION CUT - CY       200.00       \$23.00       \$4,600.00         20202.0 - SELECT FILL - CY       38.00       \$24.00       \$912.00         20231.0 - TOPSOIL - SY       260.00       \$6.00       \$1,560.00         20326.0 - REMOVE FENCE - LF       300.00       \$2.00       \$600.00         20303.0 - SAWCUT BITUMINOUS PAVEMENT FULL DEPTH - LF       658.00       \$2.00       \$1,316.00         20402.0 - CLEARING - STA       6.00       \$400.00       \$2,400.00         20407.0 - GRUBBING - STA       6.00       \$300.00       \$1,800.00         20701.0 - TERRACE SEEDING - SY       260.00       \$1.80       \$468.00         21061.0 - EROSION MATTING, CLASS 1 URBAN TYPE A - SY       260.00       \$2.40       \$624.00         30207.0 - TYPE 'H' CONCRETE CURB & GUTTER - LF       653.00       \$18.00       \$11,754.00         40101.0 - CRUSHED AGGREGATE BASE COURSE, GRADATION NO.       \$17.00       \$3,689.00
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40102.0 - CRUSHED AGGREGATE BASE COURSE, GRADATION
NO.2 - TON 232.00 \$17.00 \$3,944.00
40203.0 - HMA PAVT TYPE E-3 - TON 211.00 \$66.00 \$13,926.00
40211.0 - TACK COAT - GAL 64.00 \$3.00 \$192.00
60886.0 - PAVEMENT MARKING REMOVAL, 4" DOUBLE LINE - L.F. 600.00 \$2.00 \$1,200.00
60940.0 - TEMPORARY PAVEMENT MARKING TAPE, REMOVABLE,
REFLECTIVE, LINE, 4-INCH - L.F. 1100.00 \$1.01 \$1,111.00
60941.0 - TEMPORARY PAVEMENT MARKING TAPE, REMOVABLE,
REFLECTIVE, DOUBLE LINE, 4-INCH - L.F. 1600.00 \$2.02 \$3,232.00
90002.0 - TRAFFIC CONTROL FLEXIBLE TURBULAR MARKER
POSTS - EACH 40.00 \$40.00 \$1,600.00
90003.0 - TRAFFIC CONTROL FLEXIBLE TUBULAR MAKER BASES -
EACH 40.00 \$6.00 \$240.00
20217 - CLEAR STONE - TON 150.00 \$15.00 \$2,250.00
21002.0 - EROSION CONTROL INSPECTION - EACH 2.00 \$400.00 \$800.00
21013.0 - STREET SWEEPING - LUMP SUM 1.00 \$1,000.00 \$1,000.00
21015.0 - STREET CONSTRUCTION STONE BERM - EACH 4.00 \$200.00 \$800.00
21022.0 - SILT FENCE - PROVIDE, INSTALL & MAINTAIN - L.F. 700.00 \$2.00 \$1,400.00
21023.0 - SILT FENCE - REMOVE & RESTORE - L.F. 700.00 \$1.00 \$700.00
21028.0 - EROSION BALES - PROVIDE, INSTALL & MAINTAIN - L.F. 30.00 \$5.00 \$150.00
21029.0 - EROSION BALES - REMOVE & RESTORE - L.F. 30.00 \$3.00 \$90.00
21032.0 - INLET PROTECTION TYPE C - PROVIDE & INSTALL - EACH 7.00 \$65.00 \$455.00
21033.0 - INLET PROTECTION TYPE C - MAINTAIN - EACH 14.00 \$45.00 \$630.00
21034.0 - INLET PROTECTION TYPE C - REMOVE - EACH 7.00 \$25.00 \$175.00
40371.0 - REBUILD ACCESS STRUCTURE TOP - EACH 1.00 \$2,700.00 \$2,700.00
50211.0 - SELECT BACKFILL FOR STORM SEWER - T.F. 31.00 \$1.00 \$31.00
50401.0 - 12 INCH TYPE I RCP STORM SEWER PIPE - L.F. 31.00 \$104.00 \$3,224.00
50455.0 - FIELD BEND - EACH 1.00 \$785.00 \$785.00
50461.0 - 12 INCH RCP AE - EACH 1.00 \$875.00 \$875.00
50601.0 - 12 INCH RCP AE GATE - EACH 1.00 \$540.00 \$540.00
50741.0 - TYPE H INLET - EACH 1.00 \$2,520.00 \$2,520.00
50792.0 - STORM SEWER TAP - EACH 2.00 \$1,065.00 \$2,130.00
42 Items Totals \$93,473.00



#### SECTION G: BID BOND

KNOW ALL MEN BY THESE PRESENT, THAT Principal and Surety, as identified below, are held and firmly bound unto the City of Madison, (hereinafter referred to as the "Obligee"), in the sum of five per cent (5%) of the amount of the total bid or bids of the Principal herein accepted by the Obligee, for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

The conditions of this obligation are such that, whereas the Principal has submitted, to the City of Madison a certain bid, including the related alternate, and substitute bids attached hereto and hereby made a part hereof, to enter into a contract in writing for the construction of:

## SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE CONTRACT NO. 7844

- 1. If said bid is rejected by the Obligee, then this obligation shall be void.
- 2. If said bid is accepted by the Obligee and the Principal shall execute and deliver a contract in the form specified by the Obligee (properly completed in accordance with said bid) and shall furnish a bond for his/her faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void.

If said bid is accepted by the Obligee and the Principal shall fail to execute and deliver the contract and the performance and payment bond noted in 2. above executed by this Surety, or other Surety approved by the City of Madison, all within the time specified or any extension thereof, the Principal and Surety agree jointly and severally to forfeit to the Obligee as liquidated damages the sum mentioned above, it being understood that the liability of the Surety for any and all claims hereunder shall in no event exceed the sum of this obligation as stated, and it is further understood that the Principal and Surety reserve the right to recover from the Obligee that portion of the forfeited sum which exceed the actual liquidated damages incurred by the Obligee.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by an extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

	of them a			o set their hands and seals, and such hereto affixed and these presents to
%3 <sup>a</sup>			on the day and year set forth belov	
g	Seal	PRINCIPAL		
CORP	ORA <sub>7®</sub>	S & L Underground and	d Trucking, Inc.	
SE		Name of Principal		
LEWES e		1322		3/24/2017
De Truc	king in	Ву	and the second s	Date /
• 440	E L	Ben Larral	oee President	
		Name and Title	The state of the s	
	Seal	SURETY		
		Granite Re, Inc.	ungan sanas of a minasa and the formation of the manufacture of the first of the fi	
		Name of Surety		
		(Musi	mit	03/17/2017
		Ву		Date
		Connie Smith, Attorney	-in-Fact	
	:	Connie Smith, Attorney Name and Title	-in-Fact	
	National lauthority	Name and Title fies that I have been de Provider No. 2587929	uly licensed as an agent for the	above company in Wisconsin under and appointed as attorney in fact with bond referred to above, which power
	National lauthority	Name and Title  fies that I have been de  Provider No. 2587929  to execute this bid bond a  ry has not been revoked.	uly licensed as an agent for the	and appointed as attorney in fact with
	National l authority of attorne	Name and Title  fies that I have been de  Provider No. 2587929  to execute this bid bond a  ry has not been revoked.	uly licensed as an agent for the	and appointed as attorney in fact with
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	National l authority of attorne 03/17/20	Name and Title  fies that I have been de  Provider No. 2587929  to execute this bid bond a  ry has not been revoked.	ally licensed as an agent for the for the year 2017	and appointed as attorney in fact with
	National l authority of attorne 03/17/20	Name and Title  fies that I have been de  Provider No. 2587929  to execute this bid bond a  ry has not been revoked.	Agent Signature  P.O. Box 465 Address  Hudson, WI 54016	and appointed as attorney in fact with

#### NOTE TO SURETY & PRINCIPAL

The bid submitted which this bond guarantees shall be rejected if the following instrument is not attached to this bond:

Power of Attorney showing that the agent of Surety is currently authorized to execute bonds on behalf of the Surety, and in the amounts referenced above.

# GRANITE RE, INC. GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 3<sup>rd</sup> day of July, 2013.

STATE OF OKLAHOMA

SS

COUNTY OF OKLAHOMA )

S E A L

Kenneth D. Whittington, President

Kyle, McDonald, Treasurer

On this 3<sup>rd</sup> day of July, 2013, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires: August 8, 2017

Commission #: 01013257



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GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

( WITNESS WHEREON, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

day of WILKELLY 30

Kyle P McDonald, Secretary/Treasure

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#### SECTION H: AGREEMENT

THIS AGREEMENT made this 19 day of 10 in the year Two Thousand and Seventeen between 5 & L UNDERGROUND AND TRUCKING, INC. hereinafter called the Contractor, and the City of Madison, Wisconsin, hereinafter called the City.

WHEREAS, the Common Council of the said City of Madison under the provisions of a resolution adopted <u>APRIL18, 2017</u>, and by virtue of authority vested in the said Council, has awarded to the Contractor the work of performing certain construction.

NOW, THEREFORE, the Contractor and the City, for the consideration hereinafter named, agree as follows:

1. Scope of Work. The Contractor shall, perform the construction, execution and completion of the following listed complete work or improvement in full compliance with the Plans, Specifications, Standard Specifications, Supplemental Specifications, Special Provisions and contract; perform all items of work covered or stipulated in the proposal; perform all altered or extra work; and shall furnish, unless otherwise provided in the contract, all materials, implements, machinery, equipment, tools, supplies, transportation, and labor necessary to the prosecution and completion of the work or improvements:

# SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE CONTRACT NO. 7844

- 2. **Completion Date/Contract Time.** Construction work must begin within seven (7) calendar days after the date appearing on mailed written notice to do so shall have been sent to the Contractor and shall be carried on at a rate so as to secure full completion <u>SEE SPECIAL PROVISIONS</u>, the rate of progress and the time of completion being essential conditions of this Agreement.
- 3. Contract Price. The City shall pay to the Contractor at the times, in the manner and on the conditions set forth in said specifications, the sum of <u>NINETY-THREE THOUSAND FOUR HUNDRED SEVENTY-THREE AND NO/100</u> (\$93,473.00) Dollars being the amount bid by such Contractor and which was awarded to him/her as provided by law.
- 4. Affirmative Action. In the performance of the services under this Agreement the Contractor agrees not to discriminate against any employee or applicant because of race, religion, marital status, age, color, sex, disability, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, gender identity, political beliefs, or student status. The Contractor further agrees not to discriminate against any subcontractor or person who offers to subcontract on this contract because of race, religion, color, age, disability, sex, sexual orientation, gender identity or national origin.

The Contractor agrees that within thirty (30) days after the effective date of this agreement, the Contractor will provide to the City Affirmative Action Division certain workforce utilization statistics, using a form to be furnished by the City.

If the contract is still in effect, or if the City enters into a new agreement with the Contractor, within one year after the date on which the form was required to be provided, the Contractor will provide updated workforce information using a second form, also to be furnished by the City. The second form will be submitted to the City Affirmative Action Division no later than one year after the date on which the first form was required to be provided.

The Contractor further agrees that, for at least twelve (12) months after the effective date of this contract, it will notify the City Affirmative Action Division of each of its job openings at facilities in Dane County for which applicants not already employees of the Contractor are to be considered. The notice will include a job description, classification, qualifications and application procedures

and deadlines. The Contractor agrees to interview and consider candidates referred by the Affirmative Action Division if the candidate meets the minimum qualification standards established by the Contractor, and if the referral is timely. A referral is timely if it is received by the Contractor on or before the date started in the notice.

#### Articles of Agreement Article I

The Contractor shall take affirmative action in accordance with the provisions of this contract to insure that applicants are employed, and that employees are treated during employment without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national original and that the employer shall provide harassment free work environment for the realization of the potential of each employee. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training including apprenticeship insofar as it is within the control of the Contractor. The Contractor agrees to post in conspicuous places available to employees and applicants notices to be provided by the City setting out the provisions of the nondiscrimination clauses in this contract.

#### Article II

The Contractor shall in all solicitations or advertisements for employees placed by or on behalf of the Contractors state that all qualified or qualifiable applicants will be employed without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national origin.

#### Article III

The Contractor shall send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding a notice to be provided by the City advising the labor union or worker's representative of the Contractor's equal employment opportunity and affirmative action commitments. Such notices shall be posted in conspicuous places available to employees and applicants for employment.

#### Article V

The Contractor agrees that it will comply with all provisions of the Affirmative Action Ordinance of the City of Madison, including the contract compliance requirements. The Contractor agrees to submit the model affirmative action plan for public works contractors in a form approved by the Affirmative Action Division Manager.

#### Article VI

The Contractor will maintain records as required by Section 39.02(9)(f) of the Madison General Ordinances and will provide the City Affirmative Action Division with access to such records and to persons who have relevant and necessary information, as provided in Section 39.02(9)(f). The City agrees to keep all such records confidential, except to the extent that public inspection is required by law.

#### Article VII

In the event of the Contractor's or subcontractor's failure to comply with the Equal Employment Opportunity and Affirmative Action Provisions of this contract or Section 39.03 and 39.02 of the Madison General Ordinances, it is agreed that the City at its option may do any or all of the following:

1. Cancel, terminate or suspend this Contract in whole or in part.

- 2. Declare the Contractor ineligible for further City contracts until the Affirmative Action requirements are met.
- 3. Recover on behalf of the City from the prime Contractor 0.5 percent of the contract award price for each week that such party fails or refuses to comply, in the nature of liquidated damages, but not to exceed a total of five percent (5%) of the contract price, or five thousand dollars (\$5,000), whichever is less. Under public works contracts, if a subcontractor is in noncompliance, the City may recover liquidated damages from the prime Contractor in the manner described above. The preceding sentence shall not be construed to prohibit a prime Contractor from recovering the amount of such damage from the non-complying subcontractor.

#### Article VIII

The Contractor shall include the above provisions of this contract in every subcontract so that such provisions will be binding upon each subcontractor. The Contractor shall take such action with respect to any subcontractor as necessary to enforce such provisions, including sanctions provided for noncompliance.

#### Article IX

The Contractor shall allow the maximum feasible opportunity to small business enterprises to compete for any subcontracts entered into pursuant to this contract. (In federally funded contracts the terms "DBE, MBE and WBE" shall be substituted for the term "small business" in this Article.)

- 5. Substance Abuse Prevention Program Required. Prior to commencing work on the Contract, the Contractor, and any Subcontractor, shall have in place a written program for the prevention of substance abuse among its employees as required under Wis. Stat. Sec. 103.503.
- 6. Contractor Hiring Practices.

#### Ban the Box - Arrest and Criminal Background Checks. (Sec. 39.08, MGO)

This provision applies to all prime contractors on contracts entered into on or after January 1, 2016, and all subcontractors who are required to meet prequalification requirements under MGO 33.07(7)(I), MGO as of the first time they seek or renew pre-qualification status on or after January 1, 2016. The City will monitor compliance of subcontractors through the pre-qualification process.

- a. **Definitions.** For purposes of this section, "Arrest and Conviction Record" includes, but is not limited to, information indicating that a person has been questioned, apprehended, taken into custody or detention, held for investigation, arrested, charged with, indicted or tried for any felony, misdemeanor or other offense pursuant to any law enforcement or military authority.
  - "Conviction record" includes, but is not limited to, information indicating that a person has been convicted of a felony, misdemeanor or other offense, placed on probation, fined, imprisoned or paroled pursuant to any law enforcement or military authority.
  - "Background Check" means the process of checking an applicant's arrest and conviction record, through any means.
- **b.** Requirements. For the duration of this Contract, the Contractor shall:
  - 1. Remove from all job application forms any questions, check boxes, or other inquiries regarding an applicant's arrest and conviction record, as defined herein.

- 2. Refrain from asking an applicant in any manner about their arrest or conviction record until after conditional offer of employment is made to the applicant in question.
- 3. Refrain from conducting a formal or informal background check or making any other inquiry using any privately or publicly available means of obtaining the arrest or conviction record of an applicant until after a conditional offer of employment is made to the applicant in question.
- 4. Make information about this ordinance available to applicants and existing employees, and post notices in prominent locations at the workplace with information about the ordinance and complaint procedure using language provided by the City.
- 5. Comply with all other provisions of Sec. 39.08, MGO.
- **c. Exemptions:** This section shall not apply when:
  - 1. Hiring for a position where certain convictions or violations are a bar to employment in that position under applicable law, or
  - 2. Hiring a position for which information about criminal or arrest record, or a background check is required by law to be performed at a time or in a manner that would otherwise be prohibited by this ordinance, including a licensed trade or profession where the licensing authority explicitly authorizes or requires the inquiry in question.

To be exempt, Contractor has the burden of demonstrating that there is an applicable law or regulation that requires the hiring practice in question, if so, the contractor is exempt from all of the requirements of this ordinance for the position(s) in question.

## SOUTH HIGH POINT ROAD TURN LANE AT VELVET LEAF DRIVE CONTRACT NO. 7844

IN WITNESS WHEREOF, the Contractor has hereunto set his/her hand and sear and the City has based these presents to be sealed with its corporate seal and to be subscribed by its Mayor and City Clerk the Understook S & L UNDERGROUND AND TRUCKING, INC Countersigned: Company Name Secretary Witness Date CITY OF MADISON, WISCONSIN Provisions have been made to pay the liability Approved as to form: that will accrue under this contract. Finance Director City Attorney Signed this Witness Mayor

Witness

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## SECTION I: PAYMENT AND PERFORMANCE BOND

principal, and Granite Re, Inc.  Company of Oklahoma as: Madison, Wisconsin, in the sum of NINETY-THREE I AND NO/100 (\$93,473.00) Dollars, lawful money of the City of Madison, we hereby bind ourselves and outhese presents.  The condition of this Bond is such that if the above	surety, are held and firmly bound unto the City of HOUSAND FOUR HUNDRED SEVENTY-THREE he United States, for the payment of which sum to r respective executors and administrators firmly by
perform all of the terms of the Contract entered into be construction of:	
SOUTH HIGH POINT ROAD TURN CONTRACT	
in Madison, Wisconsin, and shall pay all claims fo prosecution of said work, and save the City harmless fin the prosecution of said work, and shall save harmle (under Chapter 102, Wisconsin Statutes) of employees to be void, otherwise of full force, virtue and effect.	from all claims for damages because of negligence ess the said City from all claims for compensation
Signed and sealed this 19th day of	
Countersigned:  Entle Held	S & L UNDERGROUND AND TRUCKING, MC. Underground Company Name (Principal)
Witness Common C	President Seal SEAL
Approved as to form:	Granite Re, Inc.
AUP. MA	Surety Seal  Salary Employee Commission  By Attended to East
This certifies that I have been duly licensed as an a National Producer Number 2587929 for the with authority to execute this payment and performa revoked.	e year 2017 and appointed as attorney-in-fact
04/19/2017	Course Smill
Date	Agent Signature Connie Smith

## GRANITE RE, INC. GENERAL POWER OF ATTORNEY

#### Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 3<sup>rd</sup> day of July, 2013.

STATE OF OKLAHOMA COUNTY OF OKLAHOMA )

On this 3<sup>rd</sup> day of July, 2013, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires: August 8, 2017

Commission #: 01013257

tatleen & Carlson

#### GRANITE RE, INC. Certificate

THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

FOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

We P. McDonald, Secretary/Treasurer

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